

## OLS Customer Portal – Updates March 2026

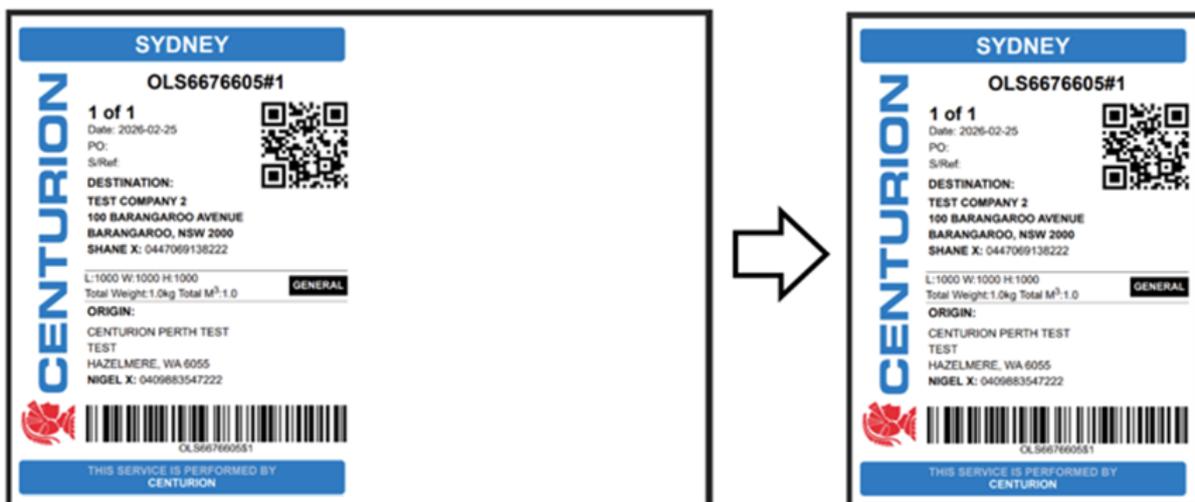
### 1. UPDATES

#### Remove whitespace from labels where no third-party carrier label required

Currently OLS consignment labels are generated with a fixed layout that reserves half of the page as a placeholder for third-party carrier labels. When a third-party carrier label is not required, this space remains blank, resulting in excessive white space on the printed label.

This layout causes usability issues, particularly when customers attempt to print OLS labels using Zebra printers. The current PDF format is oriented as two A5 labels on an A4 page in landscape, leaving an unused A5-sized blank area next to each label. This makes scaling difficult and leads to inefficient use of label stock.

Several end users have requested the ability to print OLS labels on Zebra printers (excluding red-border labels). If the PDF were generated without this padding and the label oriented in portrait, customers would be able to scale the output to a standard large-format label (approximately 20cm x 10cm).



Label generation has been updated so it generates full size if no third party, but if a third-party carrier is assigned, the label will continue to print the Centurion and third-party label side-by-side.

Refer appendix for the Zebra printer settings configuration.

## Enable batch printing of labels and connotes on OLS Portal

Currently the Recent Jobs screen on the OLS Portal only allows printing connotes. The process failed if more than 16 connotes were selected at once. To print labels, customers must open each connote individually and print labels one by one, which is inefficient and time-consuming.

Options have been added to allow customers and vendors to batch print labels, connotes, or both directly from the Recent Jobs screen.



## Display Sender in Recent Jobs List

Following on from customer requests, the Sender has been added to the Recent Jobs view so that the Customers and Vendors can see this information immediately rather than having to click through to the consignment.



### Recently Created Jobs

Listed below are the 50 most recent jobs created for your account. Click on the Con-Note or Pickup number to view more details for each job.

Showing Jobs From: ALL LOCATIONS								
Search By Connote: <input type="text"/> Search								
	Job ID	Created	Origin	Suburb (Post Code)	Sender	Destination	Suburb (Post Code)	Deliver To
<input type="checkbox"/>	OLS6676296	06/02/2026	PERTH	OLDBURY (6121)	888 Crushing & Screening Equipment	BLACKWATER - WHITEHAVEN	BLACKWATER - BHP BMA (4702)	BHP BMA BLACKWATER
<input type="checkbox"/>	OLS6675891	13/01/2026	PERTH	NORTH COOGEE (6163)	AUSSIEFLUID POWER	DSL PORT HEDLAND	DSL PORT HEDLAND (6721)	DAMPIER SALT - PORT HEDLAND

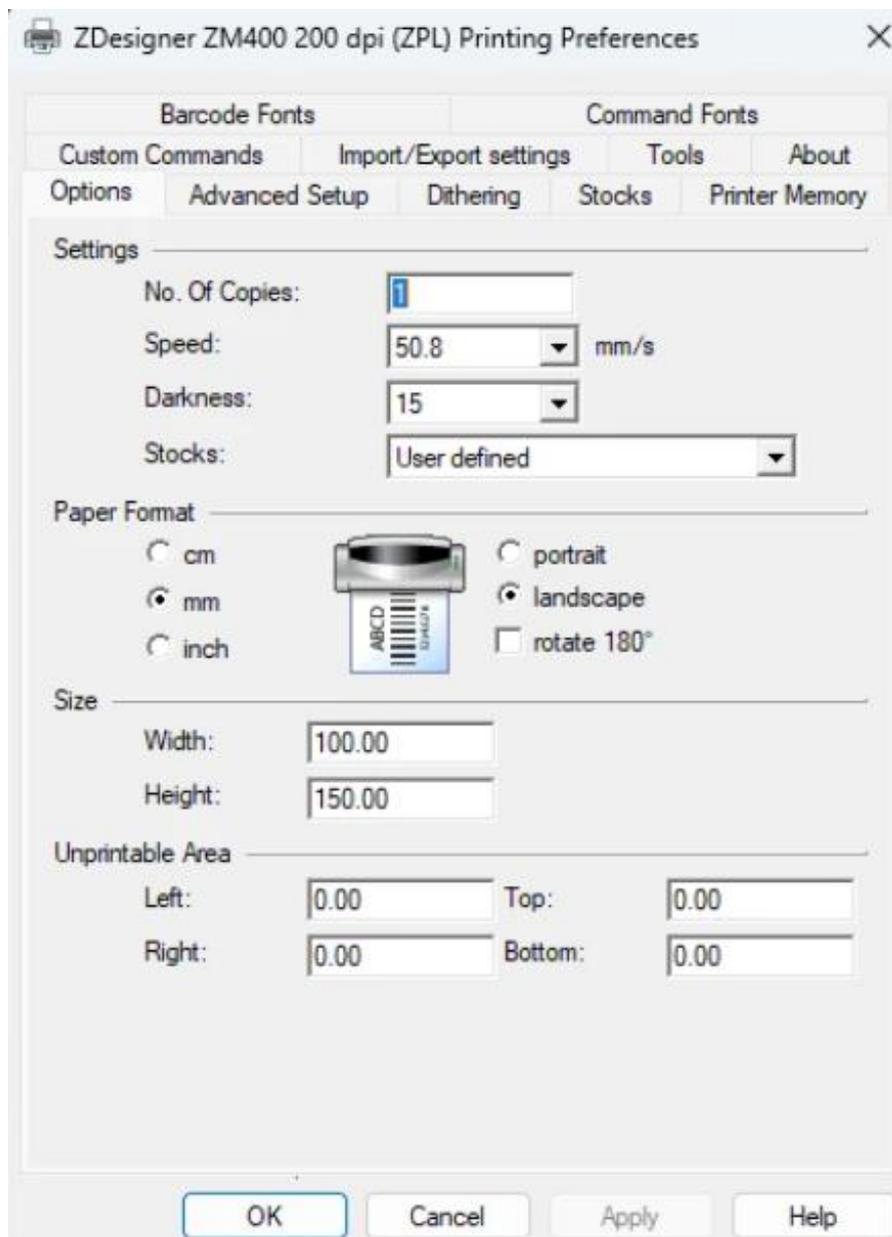
## 2. MINOR UPDATES

- Some technical changes relating to saving logic and internal test framework.

For support or queries relating to the Online Service portal, please contact [OLS.Support@centurion.net.au](mailto:OLS.Support@centurion.net.au). For all other queries please contact Customer Support Services on 1800 282 327 or [css@centurion.net.au](mailto:css@centurion.net.au).

### 3. APPENDIX: ZEBRA PRINTER CONFIGURATION

To print the new full-size labels on a Zebra printer, the following settings can be used as a configuration reference.



Print

Printer: **ZDesigner ZM400 200 dpi (ZPL)** Properties Advanced Help ?

Copies:   Print in grayscale (black and white)  Save ink/toner ⓘ

**Pages to Print**  
 All  Current  Pages   
 ▶ More Options

**Page Sizing & Handling** ⓘ  
 Size Poster Multiple Booklet  
 Fit  Actual size  
 Shrink oversized pages  Custom Scale:  %  
 Choose paper source by PDF page size

**Orientation:**  
 Auto  Portrait  Landscape

**Comments & Forms**  
 Document and Markups

Scale: 67%  
 3.94 x 5.91 Inches

**MINILYA**  
**OLS6188319#1**

**1 of 1**  
 Date: 2025-08-01  
 PO: 4500063558  
 S/N#:  
**DESTINATION:**  
 WOODSIDE - LEA HELIPORT (PHRANES)  
 MINILYA-EXHIBITION ROAD  
 MINILYA, WA 6103  
 HELIPORT: 30401710

L:230 W:190 H:190  
 Total Weight:5.0kg Total M<sup>3</sup>:0.01 **GENERAL**

**ORIGIN:**  
 CLAIMANT  
 2582 SEABROOK CRESCENT  
 KARRATHA INDUSTRIAL ESTATE, WA 6174  
 HONELYN JANE F. LACORTE: HENESSY 134 873

**CENTURION**

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